



TOWN OF NORTHBOROUGH

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PERSONNEL BOARD MEETING MINUTES – April 9, 2015 @ 6:00 PM

MEMBERS PRESENT: Virginia Simms George, Chair
Charles Frankian
Ann Levenson

OTHERS PRESENT: Kimberly Foster, Assistant Town Administrator

The meeting was called to order at 6:00 PM.

Approval of Minutes

- A. Levenson moved the Board accept the minutes of the April 16, 2014 Personnel Board Meeting as presented; seconded by V. Simms George; approved unanimously.

Review of Personnel Bylaw Amendments for Annual Town Meeting

The Assistant Town Administrator reviewed the handout for Article 39 on the 2015 Annual Town Meeting Warrant, which included the proposed amendments to the Consolidated Personnel Bylaw 1-64.

- C. Frankian moved the Board accept the Consolidated Personnel Bylaw as presented; seconded by A. Levenson; approved unanimously.

Staffing Study Update

The Assistant Town Administrator indicated that the consultant reports for the Police and Fire staffing and operations studies were expected to be completed during the summer and the reports would then be released to the public. Upon completion, the consultants will schedule public presentations to review their findings and recommendations.

Adjournment – 6:15 p.m.

There being no further business before the Board, A. Levenson moved to adjourn; C. Frankian seconded the motion; approved unanimously.

Respectfully Submitted,

Kimberly A. Foster
Assistant Town Administrator